

**Friday Memo**

December 2, 2016

**Upcoming Events – Matthew Duffy**

December 3: El Cerrito Theater Performance, ECHS Theater, 7:00 PM  
December 5: Special Education CAC, Cameron School, 7:00 PM  
December 6: Band Festival, DeAnza Gym, 7:00 PM  
December 7: Board of Education Meeting, DeJean, 6:30 PM  
December 7: Band Festival, El Cerrito Gym, 7:00 PM  
December 7: HS Band/Choir/Orchestra Festival, Hercules HS Gym, 7:00 PM  
December 8: MS Band/Choir/Orchestra Festival, Hercules MS Gym, 7:00 PM  
December 8: PVHS Choir Winter Concert, DeAnza Theater, 7:00 PM  
December 8: Richmond / Kennedy Band Festival, Richmond High Gym, 7:00 PM  
December 9: El Cerrito Dance Concert, EC Theater, 7:00 PM  
December 9: Theater Night, DeAnza Theater, 7:00 PM  
December 12: Technology Advisory Committee, IT Center, 4:00 PM  
December 12: Youth Commission, Helms, 6:30 PM  
December 13: Academic Subcommittee, DeAnza Media Center, 5:30 PM  
December 13: Sound Minds Concert, Downer Elementary, 6:00 PM  
December 15: Safety Climate Committee, TBD, 9:00 AM  
December 20: Facilities Subcommittee, FOC, 4:00 PM  
December 21: CBOC Meeting, FOC, 6:00 PM  
December 19-January 2: Winter Recess, Schools Closed

**Next Week's Board Meeting – Matthew Duffy**

Closed Session for Wednesday's December 7 meeting begins at 5:30 PM. Dinner will be provided.

**WCCUSD Third Annual Winter Job Fair - Ken Whittmore**

On Wednesday the Human Resources Department held its Third Annual Winter Job Fair at Greenwood Academy. The event was attended by over 100 prospective teachers, substitutes and classified employees.

We offered 10 teaching positions for the 2017-18 school year with three acceptance letters for next year already signed and turned in. We also processed over 20 classified people to serve in open

West Contra Costa Unified School District  
*Office of the Superintendent*

experience of each, the length of time providing OPEB trust services, administrative costs, and investment returns.

Both programs are compliant with Internal Revenue Code Section 115 and have many years of experience in providing these services. PARS is a for-profit entity which utilizes US Bank as a Trustee and High Mark Capital Management as an Investment Manager. PARS offers **five** investment strategies with a passive and active option within each strategy. Administrative fees are a combination of trustee fees payable to US Bank and fees payable to PARS. For a plan of our estimated size, the combination of fees would total 80 basis points (**0.80%**) on assets under management. PARS is currently used by 200 agencies and has about \$1.8 billion in assets under administration.

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5. Providing subsidies to unduplicated pupils, as defined in Sections 42238.01 and 42238.02, to pay fees for taking advanced placement exams.

6. Expanding access to coursework or other opportunities to satisfy A–G course requirements to all pupils, including, but not necessarily limited to, pupils enrolled in schools identified by the department as high schools with 75 percent or greater enrollment of unduplicated pupils, pursuant to subdivision (g). These opportunities may include, but shall not be limited to, new or expanded partnerships with other secondary or postsecondary educational institutions.

Each district is required to develop a plan describing how the funds will be spent to increase or improve services that improve college readiness. The plan must be aligned with the Local Control Accountability Plan (LCAP). The plan must also be discussed at a regularly scheduled board meeting, and then adopted at a subsequent regularly scheduled meeting.

The WCCUSD College Readiness Block grant plan will be on the December 7 board meeting agenda for discussion. The plan is also included in this Friday memo packet.

**Bond Program Budget Authorization Form – Lisa LeBlanc**

This communication is in response to a request from the Facilities Subcommittee meeting on October 18, 2016 regarding an adjustment/increase in the amount of \$32,906,887 for central costs for the bond program from 2001 through 2021. This adjustment was reflected in the Bond Program Site Budget Authorization Form reviewed by the Facilities Subcommittee on October 18, 2016 and approved by the Board on October 19, 2016. The Bond Program Site Budget Authorization confirmed budget adjustments and expenditures for projects that have been completed, adjustments for sites for projects under construction or in close-out, and adjustments for Facilities Master Plan (FMP) projects. As noted at the board meeting, the expenditures reflected on this new authorization

## ***WCCUSD College Readiness Block Grant 3-Year Budget Plan***

<b>California Department of Education Eligible Activities</b>	<b>WCCUSD Activities</b>	<b>Alignment with LCAP Goals 1 - 5</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
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